



# City of Poteet



“Strawberry Capital of Texas”

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## Speaker Card—3 minute limit.

WELCOME TO THE City of Poteet, CITY COUNCIL MEETING! The following are a few tips designed to help you understand the proceedings of the meeting.

- Those wishing to address the Council are asked to complete a Request to Speak form, along with the speaker sign in sheet. Please turn the form into the City Secretary **PRIOR** to the Regular Meeting.
- **ANY PERSON WHO MAKES PERSONAL, IMPERTINENT, SLANDEROUS REMARKS, OR WHO BECOME BOISTEROUS WHILE ADDRESSING THE COUNCIL OR ATTENDING A COUNCIL MEETING SHALL BE REMOVED FROM THE ROOM IF SO DIRECTED BY THE MAYOR OR MAYOR PRO-TEM IF THE MAYOR IS ABSENT OR AT THE REQUEST OF THE MAJORITY OF THE COUNCIL. PLEASE BE ADVISED THAT COMMENTS WILL HAVE NO ACTION AND NO DISCUSSION AT THIS MEETING (ATTORNEY GENERAL OPINION JC-0169).**
- The Mayor (presiding officer) will ask for those wishing to address the Council to do so at the appropriate time. Please approach the speaker’s stand, state your name and address for the record, and discuss the topic of interest. Please direct your comments to the Mayor and Council.
- **Due to legal requirements Council cannot take specific action on Citizens’ Comments which are not included in the agenda, they will hear the topic and Council may:**
  - 1) Have the item placed on a future agenda for action, or
  - 2) Refer the item to a Board, Commission or Committee; or
  - 3) Refer the item to staff for study or conclusion.
- We appreciate your interest in the community and hope you will visit again soon!

### Request to Speak before City of Poteet, City Council **(Must be completed in entirety)**

Name \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Item listed on the agenda – Item # \_\_\_\_\_

Topic for Discussion -

\_\_\_\_\_

Item not listed on the agenda – No action, by law, may be taken on any topic that is not included on the agenda.

Topic for Discussion:

\_\_\_\_\_

\_\_\_\_\_

**NOTE: Please wait before going to the podium until the presiding officer has called upon you to speak. ALL comments are limited to 3 minutes.**