

City of Poteet
Regular Meeting of the City Council
491 Avenue H, City Hall
Tuesday August 15, 2023
6:30 P.M.

Agenda

I. CALL TO ORDER

Time: _____

- A. Determination of Quorum
- B. Pledge of Allegiance
- C. Invocation

II. MAYORS REPORT (No Action can be taken)

III. CITIZEN COMMENTS (3 MINUTE LIMIT)

Speakers need to complete the supplied form prior to this meeting. Any person who makes personal, disrespectful, or false remarks, or who become disorderly while addressing the council or attending a council meeting shall be removed from the building if so, directed by the Mayor or Mayor Pro-Tem if the Mayor is absent or at the request of the majority of the council. Please be advised that comments will have no action and no discussion at this meeting. (Attorney General Opinion JC-0169). **(A speaker signed up may not cede time to another speaker to continue speaking Ordinance # 12012014-01.)**

IV. CITY ADMINISTRATOR REPORT

- A. Backpacks for Burgers – July 29th
- B. 2nd Annual Summer under the Stars & BBQ Cook Off – August 11th & 12th
- C. Community Outreach Fair – August 16th- 10am – 2 pm
- D. PSI Update on Water Meters and Splash Park
 - (i) Waiting on groundbreaking date
- E. Sales Tax Collection Update
- F. Library Update
- G. Employee of the Month – August

V. STAFF REPORTS

- A. Library Department
- B. Municipal Court

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Non-Discrimination Statement

“This institution is an equal Opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442, or email at program.intake@usda.gov.”
Revised January 2014

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Secretary at [\(830\) 742 - 3574](tel:8307423574). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

- B. Discussion and possible action on amending Ordinance 10062020-01 setting a Master Fee schedule amending the “Disconnection Fees” for utility services. *(Melissa Popham City Administrator)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominquez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

- C. Discussion and Possible action on amending Ordinance # 07032018-01, Section 7 (IX) (d), to remove this section completely for afterhours reconnections. *(Melissa Popham City Administrator)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominquez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

- D. Discussion and possible action on adopting a Resolution Approving/Disapproving the 2024 Atascosa Central Appraisal District Budget.

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominquez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista

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			Mayor Denise L. Sanchez (Present but not voting)
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E. Discussion and Possible Action on setting a Public Hearing for the FY 2023-2024 Proposed Budget and Tax Rate on September 19, 2023 *(Doug Martella, GO Virtual)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

VIII. EXECUTIVE SESSION

The Regular Session of August 15, 2023 is hereby recessed to hold an Executive Session pursuant to Chapter 551 of the Texas Government Code, Subchapter D.

The City Council of the City of Poteet will convene into closed door session to discuss matters authorized by Texas Government Code Section 551.074 personnel matter pertaining to the Performance Evaluation of the City Administrator Melissa Popham

The City Council of the City of Poteet will reconvene into open session to consider and possibly take appropriate action on the clo9sed-door session item(s)

A. Discussion and possible action on Personnel matters pertaining to the performance evaluation of the City Administrator Melissa Popham.

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista

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			Mayor Denise L. Sanchez (Present but not voting)
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IX. COUNCIL COMMENTS (No action can be taken).

- A. Councilmember Nicholas Vasquez
- B. Councilmember Henry Dominguez
- C. Mayor Pro Tem Rick T. Flores Sr.
- D. Councilmember Candace Perez
- E. Councilmember Crystal Bautista
- F. Mayor Denise L. Sanchez

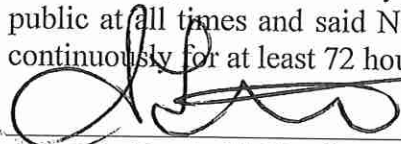
X. ADJOURNMENT

Time: _____

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board at City Hall of the City of Poteet, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time; and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.



Abigayle Frautschi City Secretary

Posted by City Secretary Abigayle Frautschi, on this 11th day of August 2023 at 3:05 P.M.

The Poteet City Council reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed on the agenda, as authorized by Texas Government Code 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.0763 (deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

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