

City of Poteet
Regular Meeting of the City Council
491 Avenue H, City Hall
Tuesday July 18, 2023
6:30 P.M.

Agenda

- I. CALL TO ORDER** Time: _____
- A. Determination of Quorum
 - B. Pledge of Allegiance
 - C. Invocation

II. MAYORS REPORT (No Action can be taken)

III. CITIZEN COMMENTS (3 MINUTE LIMIT)

Speakers need to complete the supplied form prior to this meeting. Any person who makes personal, disrespectful, or false remarks, or who become disorderly while addressing the council or attending a council meeting shall be removed from the building if so, directed by the Mayor or Mayor Pro-Tem if the Mayor is absent or at the request of the majority of the council. Please be advised that comments will have no action and no discussion at this meeting. (Attorney General Opinion JC-0169). (A speaker signed up may not cede time to another speaker to continue speaking Ordinance # 12012014-01.)

IV. STAFF REPORTS

- A. Library Department
- B. Municipal Court
- C. Police Department
- D. Public Works
- E. Volunteer Fire Department

V. CITY ADMINISTRATOR REPORT

- A. Backpacks for Burgers – July 29th
- B. 2nd Annual Summer under the Stars & BBQ Cook Off – August
- C. Hogwild – July 28th - Schertz
- D. 2023 TML Conference – Oct 3rd-6th
- E. PSI Update on Water Meters and Splash Park

Non-Discrimination Statement

"This institution is an equal Opportunity provider and employer.

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Revised January 2014

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Secretary at (830) 742 - 3574. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

F. Employee of the Month – July

VI. CONSENT AGENDA

All items on the Consent Agenda are considered to be self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request. For a citizen to request removal of an item from the Consent Agenda, a speaker card must be filled out and submitted to the City Secretary's Office prior to the call to order.

A. Approve Minutes of the June 20, 2023 – Regular Meeting

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

VII. NEW BUSINESS

A. Discussion and possible action on adopting a Resolution of the City of Poteet amending the City Council Relations Policy and Code of Ethics to include a seating order for the City Council at City Council Meetings. *(Candace Perez Councilmember Place 5.)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

B. Discussion and possible action to authorize City Administrator to take appropriate action on the American Rescue Plan Act. *(Doug Martella, GO Virtual)*

Motion _____ 2nd _____

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For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

C. Discussion on City of Poteet Finance Report by Doug Martella, Go Virtual.

D. Discussion and Possible Action on approval of TexSTAR Investment Pool as an Authorized Investment. *(Doug Martella, GO Virtual)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

E. Discussion and possible action on approval of Application for Participation in the Texas Short Term Asset Reserve Program (TexSTAR) *(Doug Martella, GO Virtual)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

F. Discussion and possible action on approving a Resolution establishing a policy to canvass municipal election results and swear in new City Council members by calling a Special meeting after an election. *(Melissa Popham City Administrator)*

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Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

G. Discussion and possible action on approving an Ordinance of the City of Poteet establishing a Police complaint process, creating a complaint review board. *(Melissa Popham, City Administrator)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

H. Discussion and possible action on approving the plans/construction for the fencing at the Dog Park located at Maxwell Park, funded by Poteet Parks Foundation. *(Nicholas Vasquez City Councilmember Place 1)*

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Jeremy Fernandez
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

I. Discussion and possible action on approving an ordinance granting to CenterPoint Energy Resources Corp, DBA CenterPoint Energy Gas operations, the right, privilege and franchise to

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construct, install, extend, remove, replace, abandon, operate and maintain its facilities within the public rights-of-way of the City of Poteet, Texas for the transportation, delivery, sale, and distribution of natural gas (*Melissa Popham City Administrator, Abby Frautschi City Secretary*)

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

J. Discussion and action on approving a quote for the purchase/repair of the AC Unit at the City Hall. (*Melissa Popham City Administrator*)

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

VIII. EXECUTIVE SESSION

The City Council of the City of Poteet will convene into closed door session to discuss matters authorized by:

1. Closed Session pursuant to Texas Government Code Ann. Section 551.074 Personnel Matters;
 - a.) Personnel Matters under §551.074 pertaining to the departments of Public Works, Public Library, Police Department, and City Administration.

The City Council of the City of Poteet will reconvene into open session to consider and possibly take appropriate action on the closed-door session item(s).

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A. Discussion and possible action on Personnel matters pertaining to the departments of Public Works, Public Library, Police Department, and City Administration.

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

IX. COUNCIL COMMENTS (No action can be taken).

- A. Councilmember Nicholas Vasquez
- B. Councilmember Henry Dominguez
- C. Mayor Pro Tem Rick T. Flores Sr.
- D. Councilmember Candace Perez
- E. Councilmember Crystal Bautista
- F. Mayor Denise L. Sanchez

X. ADJOURNMENT

Time: _____

Motion _____ 2nd _____

For	Against	Abstain	
			Councilmember Nicholas Vasquez
			Councilmember Henry Dominguez
			Mayor Pro Tem Rick T. Flores Sr.
			Councilmember Candace Perez
			Councilmember Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

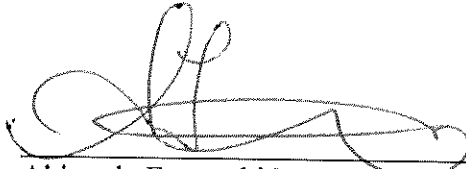
I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board at City Hall of the City of Poteet, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time; and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Abigayle Frautschi Deputy City Secretary

Posted by Deputy City Secretary Abigayle Frautschi, on this 13th day of July 2023 at 4:40 P.M.

The Poteet City Council reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed on the agenda, as authorized by Texas Government Code 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.0763 (deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

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