

# City Of Poteet Regular Meeting of the City Council

491 Avenue H, City Hall  
Tuesday June 4, 2019  
6:30 P.M.

## Agenda

**I. CALL TO ORDER** Time: \_\_\_\_\_

- A. Determination of Quorum
- B. Pledge of Allegiance
- C. Invocation
- D. Mayor's Introduction

**II. CITIZEN COMMENTS (3 MINUTE LIMIT)**

Speakers need to complete the supplied form prior to this meeting. Any person who makes personal, disrespectful, slanderous remarks, or who become boisterous while addressing the council or attending a council meeting shall be removed from room if so directed by the Mayor or Mayor Pro-Tem if the Mayor is absent or at the request of the majority of the council. Please be advised that comments will have no action and no discussion at this meeting. (Attorney General Opinion jc-0169). (A speaker signed up may not cede time to another speaker to continue speaking Ordinance # 12012014-01.)

**III. APPROVAL OF MINUTES**

- A. Approve the Minutes for the March 5, 2019-Regular Meeting
- B. Approve the Minutes for the May 7, 2019-Regular "Canvass" Meeting

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Councilmember Nicholas Sanchez
			Councilmember Denise Sanchez
			Councilmember Rick T. Flores Sr.
			Councilmember Richard Castillon
			Councilmember Jesse Leal
			Mayor Willie Leal JR (Present but not voting)

**IV. STAFF REPORTS**

- A. City Administrator
- B. Police Department
- C. Municipal Court
- D. Public Works
- E. Finance
- F. Library
- G. Fire Department

Non-Discrimination Statement

\*This institution is an equal Opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found on line at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442, or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).  
Revised January 2014

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Secretary at (830) 742 - 3574. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

**V. NEW BUSINESS**

- A. Discussion / possible Action on appointing a new “Mayor Pro-Tem” for a 12 month term. *(City Administrator, Eric Jiminez)*

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)

- B. Open Public Hearing for filing an application with USDA, for the purpose of obtaining a grant for the purchase of new Police Vehicles. TIME: \_\_\_\_\_
- C. Close Public Hearing for filing an application with USDA, for the purpose of obtaining a grant for the purchase of new Police Vehicles. TIME: \_\_\_\_\_
- D. Discussion / Possible Action on approving a Resolution applying for Grant Assistance from USDA, for the purpose of purchasing new Police Vehicles.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)

- E. Discussion / Possible Action on approving a Resolution of the City of Poteet, Texas finding, after reasonable notice and hearing, that AEP Texas INCs existing electric rates and charges should remain in effect. *(AEP Rep)*

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)

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F. Discussion / Possible Action on amending Ordinance # 07032018-02 and to adopt AN ORDINANCE AMENDING THE BUILDINGS AND BUILDING REGULATIONS ORDINANCE 07032018-02 EXHIBIT "A" CITY OF POTEET BUILDING CODE FEE SCHEDULE FY2018; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; REPEALING ANY OTHER CODE PROVISIONS, ORDINANCES, OR PARTS OF ORDINANCES; AND ADOPTING AN EFFECTIVE DATE. *(Building Inspector, Bill Loy)*

Motion \_\_\_\_\_  
 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)

G. Discussion / Possible Action on a request for variance from Richard Castillon on "Vent Hood" compliance located at 8755 N SH 16, Biggs Pizza, *(Councilmember Richard Castillon)*

Motion \_\_\_\_\_  
 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)

H. Discussion / Possible Action on reviewing procedures of ordinance 05012018-01, Junk Vehicles Ordinance, specifically Section 3(e), and Section 4 (b)(1)(2). *(Mayor, Willie Leal)*

Motion \_\_\_\_\_  
 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)

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I. Discussion / Possible Action on reviewing fee for “disconnection” of water service on Ordinance # 07032018-01 Section IX (b) (Mayor, Willie Leal)

Motion \_\_\_\_\_  
 2<sup>nd</sup>

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)

J. Discussion / Possible Action on Ordinance 09052017-03, proposing a waiver of permit fee for non- profit organizations/businesses (i.e., Poteet ISD, Churches, etc.), AND to propose a one-time permit fee, and not an annual permit fee. (Mayor, Willie Leal)

Motion \_\_\_\_\_  
 2<sup>nd</sup>

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)

K. Discussion / Possible Action on holding two (2) regular City Council meetings a month, being the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 6:30 P.M. (Mayor, Willie Leal)

Motion \_\_\_\_\_  
 2<sup>nd</sup>

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)

L. Discussion / Possible Action on increasing all sworn Police personnel hourly rate of pay by \$0.50 (50 cents), effective immediately. (Councilmember, Nicholas Sanchez)

Motion \_\_\_\_\_  
 2<sup>nd</sup>

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)

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**VI. BOARDS / COMMISSIONS REPORTS**

- A. Library Advisory Board
- B. Planning & Zoning Commission

**VII. COUNCIL COMMENTS**

- A. Councilmember Nicholas Sanchez
- B. Councilmember Denise Sanchez
- C. Councilmember Rick T. Flores Sr.
- D. Councilmember Richard Castillon
- E. Councilmember Jesse Leal
- F. Mayor Willie Leal Jr.

**VIII. ADJOURNMENT**

Time: \_\_\_\_\_

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain
		Councilmember Nicholas Sanchez
		Councilmember Denise Sanchez
		Councilmember Rick T. Flores Sr.
		Councilmember Richard Castillon
		Councilmember Jesse Leal
		Mayor Willie Leal JR (Present but not voting)
Absent		

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board at City Hall of the City of Poteet, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time; and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

  
 Abigayle Frautschi, City Secretary

Posted by City Secretary Abigayle Frautschi, on this 31<sup>st</sup> day of May 2019 at 5:50 p.m.

The Poteet City Council reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed on the agenda, as authorized by Texas Government Code 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.0763 (deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

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