

**City of Poteet**  
**Regular Meeting of the City Council**  
491 Avenue H, City Hall  
Tuesday April 18, 2023  
6:30 P.M.

**Agenda**

**I. CALL TO ORDER**

Time: \_\_\_\_\_

- A. Determination of Quorum
- B. Pledge of Allegiance
- C. Invocation

**II. MAYORS REPORT (No Action can be taken)**

**III. CITIZEN COMMENTS (3 MINUTE LIMIT)**

Speakers need to complete the supplied form prior to this meeting. Any person who makes personal, disrespectful, or slanderous remarks, or who become boisterous while addressing the council or attending a council meeting shall be removed from the building if so, directed by the Mayor or Mayor Pro-Tem if the Mayor is absent or at the request of the majority of the council. Please be advised that comments will have no action and no discussion at this meeting. (Attorney General Opinion JC-0169). (A speaker signed up may not cede time to another speaker to continue speaking

Ordinance # 12012014-01.)

**IV. CITY ADMINISTRATOR REPORT**

- A. Easter Event Update
- B. 2023 Strawberry Festival Update
- C. Upcoming Events
  - i. Cinco de Mayo
- D. 2023 CO Bond Issuance
- E. Early Voting – 2023 May 6 Elections
- F. Employee of the Month

**V. CONSENT AGENDA**

*All items on the Consent Agenda are considered to be self-explanatory and will be enacted with one motion. There will be no separate discussion. Of these items unless a Councilmember or citizen so*

Non-Discrimination Statement

"This institution is an equal Opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442, or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)."

Revised January 2014

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request. For a citizen to request removal of an item from the Consent Agenda, a speaker card must be filled out and submitted to the City Secretary's Office prior to the call to order.

A. Approve Minutes of the March 21, 2023 – Regular Meeting

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Councilmember Nicholas Sanchez
			Councilmember Henry Dominguez
			Councilmember Rick T. Flores Sr.
			Councilmember Jeremy Fernandez
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

**VI. NEW BUSINESS**

A. Discussion and possible action on accepting the 2021-2022 Fiscal Year Annual Audit. (Armstrong, Vaughn, & Associates, Jacob Toweny)

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Councilmember Nicholas Sanchez
			Councilmember Henry Dominguez
			Councilmember Rick T. Flores Sr.
			Councilmember Jeremy Fernandez
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

B. Discussion and possible action on approving / disapproving the CenterPoint Energy 2023 Annual GRIP Adjustment. (CenterPoint Energy, Denise Jandt, City of Poteet Bobby Buentello)

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Councilmember Nicholas Sanchez
			Councilmember Henry Dominguez
			Councilmember Rick T. Flores Sr.

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			Councilmember Jeremy Fernandez
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

C. Discussion and possible action on approving an Ordinance authorizing the issuance of Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2023; Providing for the payment of said certificates by the levy of an ad valorem tax upon all taxable property within the limitations prescribed by law, and further securing said certificates by a lien on and pledge of the pledged revenues of the system; providing the terms and conditions of said certificates and resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of said certificates. *(Melissa Popham, City Administrator, Victor Quiroga, McCall Parkhurst & Horton LLP)*

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Councilmember Nicholas Sanchez
			Councilmember Henry Dominguez
			Councilmember Rick T. Flores Sr.
			Councilmember Jeremy Fernandez
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

D. Discussion and possible action on approving Resolution No. 2023-04-01R authorizing the submission of an application, to include the Civil Rights Policies, for the 2023-2024 TxCDBG Community Development Fund competition. *(Melissa Popham, City Administrator, Abby Frautschi Deputy City Secretary)*

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Councilmember Nicholas Sanchez
			Councilmember Henry Dominguez
			Councilmember Rick T. Flores Sr.
			Councilmember Jeremy Fernandez
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

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- E. Discussion and possible action on approving Resolution No. 2023-04-02R authorizing signatories for the 2023-2024 application and future grants administered through Texas Department of Agriculture TDA Go grants online. *(Melissa Popham, City Administrator, Abby Frautschi Deputy City Secretary)*

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Councilmember Nicholas Sanchez
			Councilmember Henry Dominguez
			Councilmember Rick T. Flores Sr.
			Councilmember Jeremy Fernandez
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

- F. Discussion and possible action on entering into an agreement Municipal Energy Services for the purpose of assisting with the purchase of a Rescue Tool System for the Poteet Volunteer Fire Department. *(Councilmember Rick T. Flores)*

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Councilmember Nicholas Sanchez
			Councilmember Henry Dominguez
			Councilmember Rick T. Flores Sr.
			Councilmember Jeremy Fernandez
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

**VII. COUNCIL COMMENTS (No action can be taken).**

- A. Councilmember Nicholas Sanchez
- B. Councilmember Henry Dominguez
- C. Councilmember Rick T. Flores Sr.
- D. Councilmember Jeremy Fernandez
- E. Councilmember Crystal Bautista
- F. Mayor Denise L. Sanchez

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**VIII. ADJOURNMENT**

Time: \_\_\_\_\_

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Councilmember Nicholas Sanchez
			Councilmember Henry Dominguez
			Councilmember Rick T. Flores Sr.
			Councilmember Jeremy Fernandez
			Mayor Pro Tem Crystal Bautista
			Mayor Denise L. Sanchez (Present but not voting)

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board at City Hall of the City of Poteet, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time; and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

  
 \_\_\_\_\_  
 Abigayle Frautschi Deputy City Secretary

Posted by Deputy City Secretary Abigayle Frautschi, on this 14<sup>th</sup> day of April 2023 at 1:30 P.M.

The Poteet City Council reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed on the agenda, as authorized by Texas Government Code 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.0763 (deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

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