

City of Poteet  
Regular Meeting of the City Council  
491 Avenue H, City Hall  
Tuesday April 13, 2021  
6:30 P.M.

Agenda

**IN PERSON MEETING:** The following social distancing protocols will be in effect for City of Poteet City Council meetings.

1. **The maximum number of occupants allowed at this location is 8 (citizens/public). First come first serve. Those appearing in person to speak at the public hearing will be permitted access to speak when the item is called if maximum occupancy is exceeded.**
2. **Maintain at least six (6) feet apart from other members of the public and city staff.**
3. **Mask or Face coverings required and enforced.**
4. **Sanitize hands upon entering and exiting the building. Sanitizer will be available.**
5. **Citizens are not allowed to congregate in the lobby, council chambers, or on city property during meetings. A waiting area in the Lobby will be allowed for ONLY those signed up to speak in the Public Hearing.**
6. **Temperature Checks Upon Entry – all citizens entering will have a no-touch thermometer scan. Individuals whose temperature equals or exceeds 99.6 F will be refused admittance to City Hall**

**Meetings will be streamed live and can be viewed on the City of Poteet's Facebook page.**

*PUBLIC COMMENTS MAY BE SUBMITTED ELECTRONICALLY BY GOING TO THE CITY'S WEBSITE AT: <http://poteetx.org/887/City-Council> and click on the link for the Speaker's Card. You can download the Speaker's Card and email it to the Deputy City Secretary at: [cgrodriguez@poteettx.gov](mailto:cgrodriguez@poteettx.gov). ALL COMMENTS MUST BE SUBMITTED BY 5:00 PM PRIOR TO THE CALL TO ORDER OF THE MEETING SO THEY MAY BE READ INTO THE RECORD BY THE CITY SECRETARY.*

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Non-Discrimination Statement

“This institution is an equal Opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442, or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).”  
Revised January 2014

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Secretary at (830) 742 - 3574. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

OR YOU MAY FILL OUT THE SPEAKER CARD IN PERSON AT THE MEETING. SPEAKER CARDS FILLED OUT IN PERSON MUST BE SUBMITTED TO THE DEPUTY CITY SECRETARY NO LATER THAN 6:25 P.M. PRIOR TO CALL TO ORDER.

**I. CALL TO ORDER** Time: 6:30 p.m.

- A. Determination of Quorum
- B. Pledge of Allegiance
- C. Invocation by Mayor Leal

**II. CITIZEN COMMENTS (3 MINUTE LIMIT)**

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**OR YOU MAY FILL OUT THE SPEAKER CARD IN PERSON AT THE MEETING. SPEAKER CARDS FILLED OUT IN PERSON MUST BE SUBMITTED TO THE DEPUTY CITY SECRETARY NO LATER THAN 6:25 P.M. PRIOR TO CALL TO ORDER.**

Speakers need to complete the supplied form prior to this meeting. Any person who makes personal, disrespectful, or slanderous remarks, or who become boisterous while addressing the council or attending a council meeting shall be removed from room if so, directed by the Mayor or Mayor Pro-Tem if the Mayor is absent or at the request of the majority of the council. Please be advised that comments will have no action and no discussion at this meeting. (Attorney General Opinion JC-0169). **(A speaker signed up may not cede time to another speaker to continue speaking Ordinance # 12012014-01.)**

**III. CONSENT AGENDA**

*All of the items on the Consent Agenda are considered to be self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request. For a citizen to request removal of an item from the Consent Agenda, a speaker card must be filled out and submitted to the City Secretary's Office prior to the call to order.*

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A. Approve Minutes of the March 2, 2021 Regular Meeting

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Mayor Pro Tem Nicholas Sanchez
			Councilmember Denise Sanchez
			Councilmember Rick T. Flores Sr.
			Councilmember Richard Castillon
			Councilmember Jesse Leal
			Mayor Willic Leal JR (Present but not voting)

**IV. NEW BUSINESS**

- A. Consideration and Possible Approval of a RESOLUTION PROVIDING FOR THE APPOINTMENT OF KERRY MCCOLLOUGH AS CITY SECRETARY FOR THE CITY OF POTEET, TEXAS, PROVIDING FOR OATH OF OFFICE AND SETTING AN EFFECTIVE DATE *(Eric Jiminez, City Administrator)*

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Mayor Pro Tem Nicholas Sanchez
			Councilmember Denise Sanchez
			Councilmember Rick T. Flores Sr.
			Councilmember Richard Castillon
			Councilmember Jesse Leal
			Mayor Willie Leal JR (Present but not voting)

- B. Consideration and Possible Approval of A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POTEET, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE, OFFICE OF RURAL AFFAIRS FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR AND/OR THE CITY ADMINISTRATOR TO ACT AS THE CITY’S EXECUTIVE OFFICER

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AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY’S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM. *(Janell Foster, Langford Community Management Services)*

2<sup>nd</sup>

Motion \_\_\_\_\_

For	Against	Abstain	
			Mayor Pro Tem Nicholas Sanchez
			Councilmember Denise Sanchez
			Councilmember Rick T. Flores Sr.
			Councilmember Richard Castillon
			Councilmember Jesse Leal
			Mayor Willie Leal JR (Present but not voting)

- C. Discussion / Possible Approval of a Variance for Ordinance 06022020-01 for the Concrete Runner Requirement, substituting commercial limestone base pads for the structure located at 102 Strawberry Lane, Lots 14-20 in the Strawberry Mobile Home Park. *(David E. Reyes, Poteet Lions Club)*

2<sup>nd</sup>

Motion \_\_\_\_\_

For	Against	Abstain	
			Mayor Pro Tem Nicholas Sanchez
			Councilmember Denise Sanchez
			Councilmember Rick T. Flores Sr.
			Councilmember Richard Castillon
			Councilmember Jesse Leal
			Mayor Willie Leal JR (Present but not voting)

- D. Consideration and Possible Approval of A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POTEET, TEXAS ADOPTING A TAX ABATEMENT POLICY TO SET GUIDELINES AND CRITERIA FOR GOVERNING TAX ABATEMENT INCENTIVES PURSUANT TO CHAPTER 312 OF THE TEXAS TAX CODE WITHIN THE CITY LIMITS OF POTEET

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AND ITS EXTRATERRITORIAL JURISDICTION; AND SETTING AN EFFECTIVE DATE. *(Nicholas Sanchez, Mayor Pro-Tem)*

2<sup>nd</sup>

Motion \_\_\_\_\_

For	Against	Abstain	
			Mayor Pro Tem Nicholas Sanchez
			Councilmember Denise Sanchez
			Councilmember Rick T. Flores Sr.
			Councilmember Richard Castillon
			Councilmember Jesse Leal
			Mayor Willie Leal JR (Present but not voting)

- E. Discussion / Possible action on approving the rescheduling of the May City Council meeting from May 4, 2021 to May 11, 2021 due to City Elections. *(Mayor Willie Leal JR)*

Motion \_\_\_\_\_

2<sup>nd</sup>

For	Against	Abstain	
			Mayor Pro Tem Nicholas Sanchez
			Councilmember Denise Sanchez
			Councilmember Rick T. Flores Sr.
			Councilmember Richard Castillon
			Councilmember Jesse Leal
			Mayor Willie Leal JR (Present but not voting)

## V. ANNOUNCEMENTS

- A. Early Voting – April 19-23; 26-27 at the Poteet Library
- B. Election Day – May 1 at the Poteet Junior High School

## VI. COUNCIL COMMENTS

- A. Councilmember Nicholas Sanchez
- B. Councilmember Denise Sanchez
- C. Councilmember Rick T. Flores Sr.

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- D. Councilmember Richard Castillon
- E. Councilmember Jesse Leal
- F. Mayor Willie Leal Jr.

**VII. ADJOURNMENT** Time:

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

For	Against	Abstain	
			Mayor Pro Tem Nicholas Sanchez
			Councilmember Denise Sanchez
			Councilmember Rick T. Flores Sr.
			Councilmember Richard Castillon
			Councilmember Jesse Leal
			Mayor Willie Leal JR (Present but not voting)
Absent			

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board at City Hall of the City of Poteet, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time; and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

  
 \_\_\_\_\_  
 Camille Rodriguez, Deputy City Secretary

Posted by Deputy City Secretary Camille Rodriguez, on this 9<sup>th</sup> day of April, 2021 at 10:21 A.M.

The Poteet City Council reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed on the agenda, as authorized by Texas Government Code 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.0763 (deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

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